



COUNTY GOVERNMENT OF KERICHO

COUNTY PUBLIC SERVICE BOARD

VACANCIES

The Kericho County Public Service Board wishes to recruit competent, self-driven and qualified staff to fill the following positions in the departments of Health Services Pursuant to Article 176 of the Constitution of Kenya and County Governments Act No.17 of 2012.

1. KCPSB/ 2021/68: MEDICAL OFFICERS J/G 'M' (2 POSTS)

Duties and Responsibilities

- a) Diagnosing, Caring and treating diseases
- b) Performing Medical and Surgical Procedures
- c) Preparing and responding to emergencies and disasters
- d) Participating in Management of Medicines, Medical instruments and equipment
- e) Providing Health Education
- f) Maintaining Medical records, Health Information and Data
- g) Counseling patients and relatives on diagnoses and bereavement
- h) Teaching and Coaching Medical students, Nursing students and Clinical Officers interns

Requirements for Appointment

For appointment to this grade a Candidate must have:

- a) Bachelor of Medicine and Bachelor of Surgery (M.B: Ch.B.) degree from an Institution recognized by Medical Practitioners and dentist Board;
- b) Successfully completed one (1) year Internship from a recognized institution;
- c) Registration License from the Medical Practitioners and Dentists Board; and
- d) Certificate in Computer applications from a recognized institution

Terms of Service: Three (3) year contract

2. KCPSB/2021/69: DENTAL OFFICER J/G 'M' (1 POST)

Duties and Responsibilities

1. Providing dental care (diagnosing and treating common oral conditions).
2. Performing dental surgical procedures.

3. Management of dental instruments and equipment.
4. Maintaining dental records and providing health education and counseling.
5. Any other duties as may be assigned by the Supervisor

Qualifications

- a) Bachelor of Dental surgery (DS) degree from a recognized university by Medical Practitioners and Dentist Board
- b) Successfully completed one (1) year internship from a recognized institution
- c) Registration license from the medical practitioner and dentist board
- d) Certificate in Computer Applications

Terms of Service: Three (3) year contract

3. KCPSB/2021/70: CLINICAL OFFICER: JG 'K' (2 POSTS)

This is the entry grade into the Clinical Officers Cadre. An Officer at this level shall work under the guidance of a senior officer.

Duties and Responsibilities

- a) Taking history, examining ,diagnosis and treating patients' common ailments at an outpatient or inpatient health facility;
- b) Guiding and Counseling patients, clients and staff on health issues;
- c) Referring patients and clients to appropriate health facilities;
- d) Assessing, preparing and presenting medico-legal reports;
- e) Coaching and mentoring students on attachment;
- f) Carrying out surgical procedures as per training and skill;
- g) Organizing health management teams and convening health management committee meetings;
- h) Collecting and compiling data for research on clinical services issues.

Requirements for appointment

- a) Bachelor's Degree in Clinical Medicine from a recognized institution.
- b) Certificate of Registration from the Clinical Officer's Council
- c) Certificate in computer applications skills from a recognized institution

Terms of Service: Three (3) year contract

5. KCPSB/2021/71: REGISTERED CLINICAL OFFICER (ANAESTHETIST): JG 'K.' (1 POST)

An Officer at this level shall work under the guidance of an experienced Clinical Officer or Medical Officer.

Duties and Responsibilities

- a) Taking history, examining ,diagnosis and treating patients' common ailments at an outpatient or inpatient health facility;
- b) guiding and counseling patients, clients and staff on health issues;
- c) assessing, preparing and presenting medico-legal reports;
- d) coaching and mentoring students on attachment;
- e) carrying out surgical procedures as per training and skill;
- f) organizing health management teams and convening health management committee meetings;
- g) collecting and compiling data for research on clinical services issues;
- h) Referring patients and clients to appropriate Heath facilities.

Requirements for appointment

- a) Higher Diploma in Clinical Medicine and Surgery in Anesthesia from a recognized institution.
- b) Must have served in as a Clinical Officer for at least 3 years.
- c) Certificate of Registration from the Clinical Officer's Council.
- d) Certificate in computer applications skills from a recognized institution.

Terms of Service: Three (3) year contract

6. KCPSB/2021/72: REGISTERED CLINICAL OFFICER III: JG 'H.' (2 POSTS)

This is the entry grade into the Clinical Officers Cadre. An Officer at this level shall work under the guidance of an experienced Clinical Officer or Medical Officer

Duties and Responsibilities

- a) Taking history, examining ,diagnosis and treating patients' common ailments at an outpatient or inpatient health facility
- b) guiding and counseling patients, clients and staff on health issues;
- c) assessing, preparing and presenting medico-legal reports;
- d) coaching and mentoring students on attachment
- e) carrying out surgical procedures as per training and skill,
- f) organizing health management teams and convening health management committee meetings;
- g) collecting and compiling data for research on clinical services issues;
- h) Referring patients and clients to appropriate Heath facilities.

Requirements for appointment

- a) Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution.
- b) Certificate of Registration from the Clinical Officer's Council

- c) Certificate in computer applications skills from a recognized institution

Terms of Service: Three (3) year contract.

7. KCPSB/2021/73: REGISTERED NURSE (KRCHN) III JOB GROUP 'H' (14 POSTS)

Duties and responsibilities

- a) Assessing, planning, implementing nursing interventions and evaluating patient's outcomes;
- b) Providing appropriate healthcare service including Intergraded Management of Childhood illnesses(IMCI), immunization, PMTCT, ante-natal care and delivery, delivery, providing health education and counseling to patients/ clients and community on identified health needs;
- c) Referring patients and clients appropriately;
- d) Facilitating patients' admission and initiating discharge plans; maintaining records on patients/clients health condition and care;
- e) Ensuring a tidy and safe clinical environment; and collecting and compiling data.

Requirements for Appointment.

- a) Diploma in any of the following discipline: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
- b) Registration Certificate issued by the Nursing Council of Kenya;
- c) Valid practicing license from Nursing Council of Kenya; and
- d) Certificate in computer application skills from a recognized institution.

Terms of service: Three (3) year contract

8. KCPSB/2021/74: RADIOGRAPHERS: JG 'H' (4 POSTS)

This is the entry grade into the Radiographers cadre. Work at this level will be of limited scope and complexity and will be carried out under the guidance of a more senior officer.

Duties and responsibilities

- a) Providing radiographic services to the patients;
- b) Processing, verifying and maintaining information relating to patients;
- c) Ordering and maintaining records of radiographic and photographic supplies.

Requirements for Appointment

For appointment to this grade, a candidate must have:-

- a)** Kenya Certificate of Secondary Education (KCSE) Mean grade C plain with C plain in English/Kiswahili, Biology/Biological Sciences or Physics/Physical Sciences and C- in Mathematics and,
- b)** Diploma in any of the following; Diagnostic Radiography/ Medical Imaging Sciences, Ultrasound, Computerized Tomography, Magnetic Resonance Imaging, Mammography, Nuclear Medicine, Radiation Therapy and Digital Medical imaging equipment or its equivalent from a recognized Institution.

Terms of Service: Three (3) year contract.

9. KCPSB/2021/75: MEDICAL LABORATORY TECHNOLOGISTS III: JG'H' (2 POSTS)

Duties and Responsibilities

This is the entry and training grade for Diploma holders.

- a)** Decontaminating working benches
- b)** Receiving and scrutinizing laboratory requisition forms and specimens
- c)** Preparing clients for collection of specimens
- d)** Receiving, collecting, labelling and registering of specimens
- e)** Disaggregating specimens for processing and analysis
- f)** Preparing reagents
- g)** Examining specimens
- h)** Writing and recording of results
- i)** Dispatching the results for use in clinical management
- j)** Preparing stains
- k)** Performing blood grouping
- l)** Issue blood and blood products to peripheral health facilities
- m)** Storing blood products according to their requirements.

Requirements for appointment

For appointment to this grade, a candidate must be:-

- a)** Diploma in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya national Laboratory Technicians and Technologist Board.
- b)** Registration certificate issued by Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB);
- c)** Valid practicing license issued by KMLTTB and;
- d)** Certificate in computer skills from a recognized institution.

Terms of Service: Three (3) year contract.

10. KCPSB/2021/76: MORTUARY ATTENDANT/TECHNICIAN JG ‘E’ (1 POST)

Duties and responsibilities

- a) Prepare bodies, specimens of human organs and morgue room to assist the pathologies in postmortem examinations;
- b) Place bodies in compartments tray of refrigerator or an autopsy table, using portable hoist and stretcher.
- c) Lay out surgical instruments and laboratory supplies for postmortem.
- d) Wash table, storage trays, and instruments, sharpens knives etc.
- e) Record identifying information for morgue file or register.
- f) Release body to authorized person.
- g) Close postmortem incisions, using surgical needle and cord.
- h) Prepare preserving solutions according to formulas.
- i) Preserve specimens and staff slides.

Requirements.

- a) Be a holder of at least KCSE D Plain.
- b) Experience in hospital general services like cleaning services.
- c) Mortuary technicians’ course is an added advantage.

Terms of service: Three year (3) contract

VACANCIES UNDER FACILITY IMPROVEMENT FUND (FIF).

1. KCPSB/2021/77: REGISTERED NURSE (KRCHN) III (5 POSTS).

Facilities:

1. Londiani Sub County Hospital (1 Post).
2. Kericho Referral Hospital (3 Posts).
3. Kapkatet Sub County Hospital (2 Posts).

Duties and responsibilities

- a) Assessing, planning, implementing nursing interventions and evaluating patient’s outcomes;
- b) Providing appropriate healthcare service including Intergraded Management of Childhood illnesses(IMCI), immunization, PMTCT, ante-natal care and delivery, delivery, providing health education and counseling to patients/clients and community on identified health needs;
- c) Referring patients and clients appropriately;
- d) Facilitating patients’ admission and initiating discharge plans; maintaining records on patients/clients health condition and care;
- e) Ensuring a tidy and safe clinical environment; and collecting and compiling data.

Requirements for Appointment.

Diploma in any of the following discipline: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;

- a) Registration Certificate issued by the Nursing Council of Kenya;
- b) Valid practicing license from Nursing Council of Kenya; and
- c) Certificate in computer application skills from a recognized institution.

Terms of service: 6 Months Contract (Renewable).

2. KCPSB/2020/78: NUTRITION AND DIATETICS OFFICER

Facility:

1. Kericho Referral Hospital (1 POST)

Duties and Responsibilities

- a) Preparing and implementing therapeutic diets for outpatients and inpatients;
- b) Providing guidelines on therapeutic diets for existing and emerging diseases for hospital use and home based care and other institutions;
- c) Treating and counselling patients using specialized dietetic nutritionally modified products;
- d) Implementing the nutrition and dietetic process including screening;
- e) Assessing, formulating and implementing nutrition interventions and evaluating outcomes;
- f) Providing nutrition support in patient management in health care facilities;
- g) Developing and disseminating nutrition behaviour change communication, information, education and communication materials;
- h) Implementing nutrition health programmes;
- i) Collecting and compiling nutrition and dietetic data.

Requirements for Appointment

- a) Bachelor's degree in any of the following disciplines: Foods, Nutrition and Dietetics/ Clinical Nutrition or Home Economics from a recognized institution;
- b) Registration by the Council of the Institute of Nutritionists and Dieticians (CIND);
- c) Certificate in Computer Application skills from a recognized institution.

Terms of service: 6 Months Contract (Renewable).

3. KCPSB/2020/79: NUTRITION AND DIATETICS TECHNOLOGIST III

Facility:

2. Kericho Referral Hospital (2 POSTs)

Duties and Responsibilities

- a) Providing nutrition services in health care facilities
- b) Conducting nutrition assessments
- c) Collecting and compiling nutrition data
- d) Providing nutrition health education and demonstrations
- e) Counseling of patients with specific nutritional needs
- f) Monitoring preparation of therapeutic feeds
- g) Implementing outpatient and inpatients supplementary and therapeutic feeding programmes.
- h) Promoting maternal, infant and young children feeding programmes
- i) Providing micronutrient supplementation.

Requirements for appointment

- a. Diploma in Community Nutrition, Clinical Nutrition or Nutrition and dietetics from a recognized institution;
- b. Certificate in Computer Application Skills from a recognized institution and
- c. Registration by the Council of the Institute of Nutritionists and Dieticians (CIND).

Terms of Service: Three (3) year contract

3. . KCPSB/2021/80: WATCHMAN STAFF (1 POST)

Facility:

1. Roret Hospital (1 Post)

Duties and Responsibilities

Duties and responsibilities will involve

- a) Patrol and/or guard of access points;
- b) Detention of unauthorized persons and vehicles from entering premises and/or protected areas;
- c) Control crowds and collect information and report on matters security interest.

Requirements for appointment

For appointment to this grade, candidates must be in possession of the Kenya Certificate of Secondary Education or its equivalent qualification.

Terms of service: 6 Months Contract (Renewable).

4. KCPSB/2021/81: SUPPORT STAFF (1 POST).

Facility

1. Roret Hospital (1 Post)

Duties and responsibilities

- a) Undertaking cleaning duties in the area of deployment;
- b) Performing messengerial duties;
- c) Preparing tea and washing utensils; and
- d) Undertaking any other related duties.

Requirements for appointment

- a) Kenya Certificate of Secondary Education Certificate

Terms of Service: 6 Months Contract (Renewable).

How to apply:

- Details of the qualifications and requirements can be obtained from the County website.
- Applications should be made **online** through www.psbkericho.co.ke
- Applicants should submit their **online** applications attaching copies of National Identity cards/passport, curriculum vitae, testimonials, academic and professional certificates **on or before Monday 4th October, 2021**

Important:

- Any application/s sent through **post or hand delivered** will **NOT** be accepted/considered.
- Only shortlisted applicants will be contacted.
- Canvassing will lead to automatic disqualification.

Be aware of fraudsters. Applicants are advised not to send or give money for any purpose whatsoever including administrative or shortlisting fee. Anyone asking for money or soliciting for bribes should be reported to the nearest police station.

NB: County Government of Kericho is an equal opportunity employer. Persons with disability and marginalized groups are encouraged to apply.